

Approved  
**Cursillo Secretariat Minutes**  
*Archdiocese of Oklahoma City*  
April 17, 2010

George Bukowinski opened the meeting at St. Mary's in Clinton, with the leader's prayer. Following group reunion, the meeting was called to order at 11:00 AM. Introductions were held. Those attending were Catalina Alvarez, George Bukowinski, Guadalupe Castro, Javier Duéñez, Susan Hall, Fr. Jacobi, Reg Kennerty, John Pierce, Maria Ramirez, Nestor Ramirez, Olivia Rivas, Larry Winterscheidt, and Linda Winterscheidt.

**Minutes:** Reg Kennerty moved that the minutes be approved; John Pierce seconded the motion. The minutes were approved as submitted.

**Treasurer's Report:** Susan Hall reported that the balance as of April 11<sup>th</sup> was \$6,872.51. Major expenditures during the period were the national and regional dues for each language group, annual payment for the Cursillo website, and purchase of 4 communion cups and 2 ciboria for use on the weekends. The communion cups and ciboria cost \$1106.95 and were engraved at no charge by Mark Mitchener of Mitchener & Farrand Jewelry. Donations toward the purchase of these totaled \$980.89. One person who had offered to purchase a vessel will be contacted to see if he would like to contribute toward the remaining balance.

After last meeting's discussion about preparing a budget that outlines the normal inflow and outflow of funds over the year, Susan submitted a summary of the major recurring expenses. From this list, it was pointed out that about \$2200 is spent in the first quarter of the year for annual dues (national and regional) and web site expense. For each set of Cursillo weekends, \$2800 is spent in addition to supplies purchased to stock the trailer.

Expenditures for the 30<sup>th</sup> anniversary celebration were about \$4000 while only \$3000 was collected. Remaining T-shirts will be for sale at School of Leaders, Cursillo closings, etc. Reg Kennerty moved that the Treasurer's Report be approved. Larry Winterscheidt seconded the motion and the report was approved.

**Pre-Cursillo Report:** Andrea Millán was not present to report. There was discussion about the Spanish weekend in May and the uncertainty of where to send applications. School of Leaders' members have been told to send applications to the rector and Rectora (Juan Romo and Irma Arandas) of the upcoming weekends, since it was uncertain if Andrea was serving as registrar.

Larry Winterscheidt reported that, of the carryover candidates, one woman and one man had confirmed that they were planning to attend. No new applications have been received. Reg Kennerty offered to send out an email to urge sponsors to get the applications submitted.

**Three-Day reports:** Catalina Alvarez reported that the next Spanish Cursillo will be at St. Joseph's in Norman. Irma Arandas will be Rectora, with Catalina Alvarez as assistant. Irma has reorganized the team in order to use members from School of Leaders in the rollo room and to have them give the rollos. In September, Sandra McBroom will be Rectora, assisted by Maria Romo. The women's team has met on retreat, with 28 members present. It was discussed that Secretariat should encourage Sandra to keep the team members in the same assignments for the September weekend.

Javier Duñez reported that the men's team had met and covered all the rollos, with 16 team members present. For the May weekend, the rector & assistant will be Juan Romo & Adrian Meave. In September, it will be Adrian Meave and Eduardo Martinez. Father Don Wolfe will be Spiritual Director for both weekends.

The Spanish will notify Susan Hall if they need reimbursement for substitute priests.

Patti Vincent was not present but sent a report saying that she had obtained subs for the spiritual directors of the men's and women's English weekends.

The women's Team meetings have been scheduled and the Spiritual directors will be Fr. Lafferty and Fr. Don. The men have had their first team meeting and their Spiritual directors will be Fr. Lafferty and Fr. Jacobi.

**Post-Cursillo:** Ray Haefele was not present but sent a report saying that the website had been updated. Irma has provided him with some information about the Spanish weekends for the website. It is hoped that some day the information will be also posted in Spanish on the website.

Irma Arandas was also absent, but sent a report that the Ultreyas in OKC, Ada, Madill, and Duncan are going strong. Duncan's new Ultreya reps are Armida Garcia and Maria Jones. Apostolados have been made to Sacred Heart (OKC), St. Monica (Edmond), and Seminole and Shawnee are on the calendar. Duncan and Woodward communities have been approached about planning a Cursillo de Cursillos for the fall.

Olivia Rivas reported that there would be an Apostolado in Enid the following day. Woodward Ultreya is still meeting and she hears that Guymon is having good attendance at Ultreya and at School of Leaders.

Maria Ramirez reported that the new Ultreya leaders in Guymon are herself, Honorio Figueroa, Juan Guadarrama, and Mauricio Medina. They are working toward following the format in the Leader's Guide. Fr. Raul is now the spiritual director of School of Leaders in Guymon, but is looking for a lay leader.

**School of Leaders:** Reg Kennerty reported that English School of Leaders has completed the outlines for the talks from the new manual. Reg is incorporating the changes and hopes to have them ready for review in August. The group will begin to study a series of papers posted on the National Cursillo website. Fr. Jacobi will lead us in a study of "Charity in Truth" by Pope Benedict.

Sandra McBroom was absent. There was a discussion about the OKC School of Leaders. Sister Antonia from Little Flower is the new spiritual director. About 25 people are attending and they are studying the rollos and the history of the Cursillo movement.

Maria Ramirez reported that 25-30 are attending the Guymon School of Leaders. Fr. Raul has been concentrating on developing them as leaders. He is stepping down as leader in order to allow a lay person to take over.

### **Old Business:**

Trailer: The trailer needs to be cleaned, organized, and inventoried. It is tentatively scheduled for May 8.

National Encounter: Deadline for early enrollment is May 31<sup>st</sup>. The Encounter is July 29-Aug 1.

**New Business:**

Request from North American Caribbean Group: They requested \$100 donation to fund attendance at world meetings. A donation of \$100 was approved and Susan Hall will ask for permission to make copies of the complimentary DVDs of the world Ultreya.

Last report to Archbishop Beltran: needs to be scheduled.

Other business: Carol Thomas will no longer do incoming or outgoing palanca. The palanca coordinator for the weekend will be responsible for soliciting and collecting incoming palanca.

Armida Garcia will serve as registrar for the Spanish.

Terms are expiring for many Secretariat officers and new persons need to be found to fill positions.

***The next Secretariat meeting will be held  
at St. Eugene's in Oklahoma City  
on July 24<sup>th</sup> at 10:00AM***

| The meeting was adjourned at 1:45 PM; the group gathered for prayer.

Respectfully submitted,

Linda Winterscheidt  
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***DATES TO REMEMBER:***

<b>National Encounter:</b>	<b>July 29, 2010</b>
<b>Secretariat Meetings:</b>	<b>July 24 St. Eugene's/OKC</b>
	<b>Oct 30 (tentative)/west (Weatherford or Clinton)</b>