

Approved
Cursillo Secretariat Minutes
Archdiocese of Oklahoma City
January 31, 2009

George Bukowinski opened the meeting at St. Eugene's in Oklahoma City, with the leader's prayer. Following group reunion, the meeting was called to order at 11:00 AM. Introductions were held. Those attending were Catalina Álvarez, Irma Arandas, George Bukowinski, Deana Cunningham, Cristina Duéñez, Javier Duéñez, Ray Haefele, Susan Hall, Fr. Jacobi, Reg Kennerty, Sandra McBroom, Gabriel Mejía, Olivia Rivas, Patti Vincent, Frank Wanto, and Linda Winterscheidt.

Minutes: Ray Haefele moved that the minutes be approved as submitted. Irma Arandas seconded the motion and the minutes were approved as presented.

Treasurer's Report: Susan Hall reported a balance of \$7,098.16 as of January 11, 2009. However, this balance includes approximately \$3,700 in outstanding checks for dues (national and regional), reimbursement to Fr. Wolf for mileage, expenses for the leader's retreat, and fees to St. Peter's in Guymon. Following the women's weekend in Guymon, St. Peter's kept the collection from the closing Mass (\$283). An additional \$500 has been sent to St. Peter's. Excluding these outstanding checks and expenses brings our actual balance to approximately \$3000. Frank Wanto moved that the Treasurer's report be accepted; Ray Haefele seconded the motion. The treasurer's report was accepted as submitted.

Pre-Cursillo reports: Larry Winterscheidt was absent, but sent a report that there were 5 applicants carried over for the next men's weekend. No women were carried over. He sent letters to sponsors of the applicants carried over.

Ándrea Millán was not present and sent no report. However, Javier Duéñez noted that Ándrea had told him there were four candidates who did not come to the last weekend, and that she would contact them.

Three-Day reports: Javier Duéñez reported that Jesús Álvarez will be the rector for Cursillo #92 in Woodward. An assistant has not been named yet. The School of Leaders has nominated Juan Romo and Agustín Páramo as possible assistants. Javier will ask Jesús to choose an assistant soon and inform George Bukowinski of his selection. Jesús has contacted team members giving talks; no team meetings are scheduled yet.

Catalina Álvarez reported that Cristina Duéñez will be the Rectora for the women's weekend. Carmen García and Olivia Rivas were considered for the position of assistant. Cristina has chosen Carmen to give her more experience, and Carmen has agreed to attend School of Leaders. After the men set dates for their team meetings, Cristina will schedule team meetings for the women. Fr. Don Wolf and Fr. Scott Boeckman will be spiritual directors for both the men's and the women's weekends.

Patti Vincent reported that Deana Cunningham (coordinator for Cursillo #93) has about 90% of her team complete. Susan Hall is the assistant coordinator. The first team meeting (April 25-26 at St. Eugene's in OKC) will begin at 2pm due to the Secretariat meeting on the same day. Another team meeting is set for June 5-6 in Enid. Fr. Jacobi and Fr. Dan Letourneau will be spiritual directors. Fr. Dan may be reassigned to a new parish this summer, but thinks he will be able to work the weekend. It was noted that, as much as possible, we need to avoid scheduling spiritual directors who will have to leave the weekend for other commitments. We need to try to find priests/deacons who can be present the entire weekend. Patti is updating the list of spiritual directors.

George Bukowinski reported that he had met with John Pierce (coordinator for Cursillo #93). John has about 21 team members confirmed. Team meetings are set for March 21 at St. John's in Edmond, and May 8-9 at St. Francis in Enid. George Bukowinski is the assistant coordinator. Spiritual directors are Fr. Jacobi, Fr. Rex Arnold, and Deacon Jim Braezile. Susan Hall will draft a form to be given to coordinators for them to provide information on substitute priests needed/used.

Frank Wanto reported that the trailer has been inventoried, organized, and photographed. It was emphasized that it is the responsibility of the 3-Day rep to make arrangements for the transportation of the trailer to and from the Cursillo weekend. Secretariat will reimburse for gas expense for transporting the trailer. Frank also noted that he contacted Wayne Willson to inform him there would be no Cursillo weekends in Weatherford this year. Frank pointed out that in Enid, we will be using three different buildings on the property which will present some challenges for the team.

Post Cursillo: Ray Haefele reported that 52 attended the Cursillo Leaders' retreat, including 5 from the Vietnamese community. The theme was the Leader's prayer, and we received positive feedback. The cost was \$550 and \$325 was collected in fees, leaving approximately \$225 to be covered by Secretariat. In addition to that amount, Fr. Don will be given a stipend of \$150. The only difficulty encountered was that about 20 people came without pre-registering, but the kitchen was able to accommodate. Ray also reported that he is working with Cursillistas in Shawnee to assist with their Ultreya.

Olivia Rivas noted that Woodward is having good Ultreyas and the community seems more united. The Guymon community is doing well. Three Cursillistas from Guymon came to the leader's retreat. Olivia would like to visit with the Spanish community in Enid and explore the possibility of holding Spanish Cursillo weekends in Enid in the future.

Irma Arandas reported that Fr. Don would like them to do an "apostolado" in Shawnee at St. Benedict's. She has been contacted by a Spanish Cursillista in Tulsa about having Spanish Cursillo weekends in the Tulsa area. They have established a School of Leaders, but have had no Spanish weekends. Some of our Spanish leaders have offered to go to Tulsa to help with weekends if needed.

Irma also noted that she had spoken with Marco Millán and he would like to give up the position of Palanca Coordinator. At School of Leaders, Gonzalo Ramos volunteered to take over the position and has someone to assist him.

Irma mentioned three new Ultreya reps—Gabriel Mejia (Little Flower), Anna Maria Durini (St. Patrick's), and Carmen Vasquez (Guymon). Irma went to ultreya in Ada and said the community there is thriving.

School of Leaders reports: Sandra McBroom reported they have had low attendance at School. One problem they have been having is that there is not always a spiritual director present. Fr. Don Wolf, Fr. Joe Jacobi, Fr. Joe Arledge, and Fr. Rusty Hewes will work together to try to make sure one of them is going to attend. Fr. Jacobi will check with each of these priests to see if they will need to be reimbursed for mileage to School. In School of Leaders, they are studying the Leader's Manual. For Cursillo weekends, they are already using the new manual of talks, but have had some difficulties with the outlines not agreeing with the sample rollos.

Reg Kennerty reported Fr. Jacobi has given the English School of Leaders his time to work on the talks in the new manual. The school is planning to finish the Pope's encyclical on hope (*Spe Salvi*) in February and begin a study of St. Paul in March.

Palanca coordinators: As a temporary measure, the coordinators might want to ask the Palanca heads for the weekends to be responsible for registering the weekend on the National website and procuring Palanca for the weekend.

Old Business:

Finances: Ray Haefele will generate a form for the coordinator to use to report financial information to the Treasurer. That form will then be included in the coordinator's manual.

Trailer: Before a Cursillo weekend, the 3-Day rep must make sure the trailer is stocked with supplies; Don Vincent will provide a list of supplies that should be stocked. Instructions and photos will assist in packing and organizing the trailer. The 3-Day rep will make arrangements for pulling the trailer to and from the weekend. Whoever is going to pull the trailer must have adequate car insurance to cover the trailer and must have the proper hitch and electrical connections.

Celebration of 30th Anniversary of Cursillo in OK: November 21st is the date; Frank Wanto will coordinate. He suggested we have a theme and "Perseverance" was one suggestion. The rooms at the Pastoral Center have been reserved. It was suggested that there be a brief welcome / introductory talk after which the three language groups have their own breakout sessions, according to their own agenda. All groups will come together for lunch, and later for Ultreya. It was suggested we use the logo from the silver anniversary, making any necessary modifications. It was also noted that we need to set the registration fee at a level sufficient to cover all costs, so as not to deplete funds in the Treasury.

New Business:

Patti Vincent needs to resign from her position as 3-Day rep. Deana Cunningham is considering the position and has volunteered to help temporarily. It was noted that we all need to encourage more to come to School of Leaders and hope that we will have some willing to come into Secretariat positions.

After the English School of leaders completes its work on the talk manual, the plan is to have a couple of representatives travel to the national office to discuss our suggestions with them in person.

Ray Haefele will ask Marilyn Leonard to include a link on the OKCCursillo website to the page on the National Cursillo website where upcoming weekends are listed. That would enable those praying for other weekends to easily see where and when other weekends are scheduled.

Secretariat Meetings for 2009:

April 25 in Moore

July 18 at western location

Oct 31 at St. Eugene's in OKC

***The next Secretariat meeting will be held
at St. Andrew's Parish in Moore
on April 25, 2009***

Ray Haefele moved that the meeting be adjourned; Reg Kennerty seconded the motion. The meeting was adjourned at 1:55 and the group gathered for prayer in the Blessed Sacrament chapel.

Respectfully submitted,

Linda Winterscheidt

DATES TO REMEMBER:

**Secretariat Meetings:
Celebration of 30 Yrs of Cursillo in OK**

**April 25 in Moore
November 21, Pastoral Center**